

Board & Executive Meeting Minutes
March 7, 2025

- **Welcome & Attendance**

Board		
Name	Role	Present/Regrets
Lisa Compton	President	Present
Debra Lalonde- Gyrofi	Vice President & Membership	Present
Vicki Veilleux	Webmaster	Present
Lisa Compton	Procurement	Present
Roxanne Wade	Treasurer	Regrets
Jennifer Owens	Secretary	Regrets
Executive Members		
Marty Forsythe	Fundraising Coordinator & Team 8- NB	Present
Denise Wenzel	Hug Block Coordinator	Present
Jason Graham	IT/Google Support	Regrets
Jacquie Fuller	Label Distributor	Present
Lesley Poper	Online Store	regrets
Deborah Edwards	Marketing	Regrets
Lisa Solonynko	Newsletter Editor	Present
Denise Wenzel	Regional Coordinator – Team 1	1. Present
Elizabeth Andrews	Regional Coordinator – Team 2	2. Regrets
Elizabeth Seamans	Regional Coordinator – Team 3	3. Present
Debra Lalonde- Gyrofi	Regional Coordinator – Team 4	4. Present
Mary Ewing	Regional Coordinator – Team 5	5. Regrets
Diana Cole	Regional Coordinator – Team 6	6. Present
Bernie Verreault	Regional Coordinator – Team 7	7. Regrets
Marty Forsythe	Regional Coordinator – Team 8	8. Present
Lisa Compton	Regional Coordinator – Team 9	9. Present

- **Request for Additional Agenda Items - No additions**

- **Motion to Approve the Agenda**

Moved by: Lisa Compton Seconded by: Diana Cole

Motion Carried

Motion to Approve the Minutes of the March 2025 Board & Executive Meeting-

Moved by: Lisa Compton Seconded by: Elizabeth Seamans

Motion Carried

- **Finance Report –Roxanne Wade- Regrets**
- - General Update provided by Lisa Compton- \$93415.81 in bank. Remainder of tax receipts going out this week from extension of donations due to Canada Post strike.
- Executive Reports
- Updates from Executive Members
 - Lisa Compton- National Sew Day First Friday in February, Paul Leger will be MC. Vicki Veilleux will support Zoom and prizes. Prize draws are planned on the wheel but if there are any technical issues we will be prepared with names in a bag. Expecting 500 plus participants. Lisa Compton will be in Australia during National Sew Day. She will call in but Vicki will moderate zoom.
 - Sponsor a Quilt Program- Lisa advised that traditional donations (Legion donations) are being converted to the Sponsor a Quilt program which will create a shortage of funds for backing and batting. Moving forward these types of conversions will be denied.
 - When areas have extra quilts, we need to share to areas with long waitlists. This is important because we need to maintain fairness and continue to be transparent to our veterans and donors. The movement of 5 or less quilts with a regional area can be approved by the Regional Coordinator. The movement of more than 5 quilts must be approved by QOVC president.
 - We currently have Paper pieced poppy kits from Legit Kits available from the online store. The supply is limited.
 - Kits of Oh Canada 13 have been ordered and will arrive before Quilt Canada in June.
 - The large block pattern for 2025 'Zig Zag' will be released for National Sew Day.
 - Will the limited selection of Canada fabric available we have ordered limited amounts of previous prints. These will be used for sale at Quilt Canada 2025 and Sponsor-A-Quilt Program (arrival late Spring 2025).
 - 1000m of grey tone on tone maple leaf backing has been ordered and should arrive within the month. When we order these special orders, it is limited to the amount we order and once it is distributed across the country it will no longer be available. The tone-on-tone maple leaf backings are special order for QOVC and not stocked by Northcott.
 - BERNINA Canada has donated a b37 machine for the grand prize of the 2025 Hug Block Contest being launched at the National Sew Day and draw 1 July 2025.
 - We are still having issues with volunteers not reading or not understanding the importance of following the QOVC Policy Manual. This is an essential part of the orientation of all volunteers. It is available for all volunteers on the QOVC website. The google form submission did increase participation however we are continually experiencing situations where it is evident that the policies are not being adhered to.

- Deborah Lalonde- Gyorfi- VP and Membership- Nominations are fluid, receiving new ones on a regular basis.
- Anytime a volunteer enters the database to do something with a nomination notes must be made. QOVC is a large nation-wide charity, and we must be accountable to veterans, nominators and our donors. If notes are not made, we cannot track what has happened or what plans are in place for a quilt presentation. The database is user friendly, and support is available for anyone who needs it. When you put a note on file you can also tick the box 'notify nominator'. This means the system will send an email containing the note you have made. For example, if you leave a phone message put the information you left on the phone message in the notes including your contact information. This will then also go to the nominator, and they are updated on the progress of the nomination. In some regions the number of quilts waiting can seem larger than they are and without notes we have no idea why. For example, 'veteran is waiting to have quilt presented when her daughter returns home from university on Christmas break'. If the eligibility for a quilt is not obvious on a nomination and you clarify this when you call the veteran, you need to update it on the file. NOT the medical information or diagnosis. Just that the veteran is eligible because they were injured or ill as a result of their service.
- Marketing & Promotions – Deborah EDWARDS- not present. See notes above on Oh Canada 13 and reprints.
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- Vicki Veilleux- VP and Webmaster- Vicki will coordinate with Lisa and Paul Leger in preparation for National Sew Day.
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- Team 1- Denise Wenzel- looking forward to Hug Block contest. BC is busy and still looking for more volunteers.
- Team 2- Elizabeth Andrews -Regrets
- Team 3- Elizabeth Seamans- Still looking for more volunteers. Particularly Rep in Ottawa area. Lisa will post on Facebook.
- Team 4- Debra – Group continues to grow. New quilters and presentations.
- Team 5 -Mary Ewing- Regrets
- Team 6- Diana Cole- Things remain busy. Lots of coordination with Veterans Food Bank.
- Team 7 – Bernard Verreault- Regrets
- Team 8- Marty Forsythe. Quilters are busy. Working on fundraising. Things going well in NB. Lynne presenting at the Military Museum.
- Team 5 -Mary Ewing- Regrets
- Team 9- Lisa Compton- Newfoundland – things are very busy with several guilds holding QOVC sew days. Sponsor a quilt going very well.

Jacquie Fuller- Label Co-ordinator- 550 Labels sent out with orders from 3 more reps.

Lisa Solonynko- Lisa S. will continue to use the QOVC Facebook Page to look for newsletter content.

9. Motion to Adjourn

Moved by: Vicki Veilleux

Seconded by: Elizabeth Seamans

Motion Carried