

## 9. Presenter Roles & Responsibilities

A Presenter is a volunteer of the QOVC Society and works under the direction of the Regional Representative (RR) for their area.

A Presenter shall:

- Be familiar with the Quilts of Valour – Canada Society policies & procedures Manual.
- Abide by the standards, policies, and procedures of the Society.
- Assist with local fundraising activities.
- Coordinate activities with the Regional Representative in their region.
- Promote QOVC and our Mission.
- Refrain from promoting their religious or political opinions, their personal affiliations or their professional career or business while representing QOVC.
- Set an example of professional behavior and dress at all times while representing QOVC.
- Adhere to the procedures for presenting a Quilt of Valour as set out in Section 19 of the Representatives manual.

### Resignation of Position

- You must advise your Regional Representative (RR) of your intention to resign your position and the effective date of the resignation. The Regional Representative will notify the Regional Coordinator (RC) of the resignation to affect the cancellation of email access.
- Upon resigning from QOVC, all property owned by QOVC must be returned to your Regional Coordinator (RC) either in person or shipped by courier.
- Property includes, but is not limited to: monies owed to QOVC, quilts, tops, blocks, fabric, labels, batting, block kits, lists of recipients and quilters, banners, brochures, thank-you cards and pins.